

① Verbal & Non-verbal communication:-

Verbal

① Verbal communication related to any information in the form of written text, or face to face communication by speaking.

② It includes the utterance of words or text from mouth & speaking process takes place in this communication.

Non-Verbal

① It includes without the utterance of words.

② It includes body language, eye contact, sign-language, haptic communication & also chromatics.

③ Facial expressions, use of hands, signs & symbols also included in it.

Examples:-

Disable people & special ones.